

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, March 22, 2022, at 7:00 pm there were:

PRESENT

Mayor Donna Schiener, Trustee Ken Rule, Trustee Andrew Koerner, Trustee Elwyn Roll, Trustee Eric Szucs, Superintendent of Public Works Larry Kilburn, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist, Deputy Clerk/Treasurer Michelle Karpinski.

ALSO PRESENT

Jace Drennan, Lisa Byers and Mike McElheny

PLEDGE OF ALLEGIANCE

Mayor Schiener opened the meeting with the Pledge of Allegiance.

LIBERTY STREET UPDATE

Mayor Schiener reported that she, SPW Kilburn, Trustee Koerner, Tyler Ferington, Assemblyman David DiPietro and Senator George Borrello met March 17, 2022, to discuss the deteriorating condition of Liberty Street. It was recommended the Village take photos and send them to the NYS DOT, have an engineer inspect the road, put up signage if road becomes flooded, use emergency closure signs when necessary and post photos in the paper. The VOA is to schedule a meeting with the DOT and contact Senator Gallivan, Senator Borrello and Assemblyman David DiPietro so they can be in attendance. The next step will be the engineers coming out to inspect the culvert.

AUTHORIZE MAYOR TO SIGN CONTRACT IN-SITE ARCHITECTURE

Motion by Trustee Rule and seconded by Trustee Szucs to authorize the Mayor to sign the contract between the VOA and In-Site Architecture for their proposal for the Strategic Plan for Business Development. The cost of the contract should not exceed \$70,000 of which \$25,000 is covered by an Empire State Development.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

AUTHORIZATION TO HIRE LINEMAN A

Motion by Trustee Roll and seconded by Trustee Rule to authorize SPW Kilburn to hire Bradley Baer to the position of Lineman A with a starting salary of \$36.25 per hour. His start date will be April 18, 2022.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS				FAIL		

ESTABLISH JUSTICE COURT EXPENSE RATIO WITH THE TOWN OF ARCADE

Motion by Trustee Rule and seconded by Trustee Koerner, the VOA Board hereby sets the expense ratio at 11.86% (increase from 11.24%) based on the total number of cases from January 2021 to December 2021, with an effective date of June 1, 2022, through May 31, 2023 (VOA fiscal year) pending TOA Board approval and written response indicating such approval.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN CONTRACT WITH YMCA

Motion by Trustee Roll and seconded by Trustee Szucs to authorize Mayor Schiener to sign the YMCA contract for the summer recreation program. The subsidized program will run July 11th through August 19th, 2022, Monday through Friday from 9:00 am to 3:00 pm. The Village of Arcade and the Town of Arcade will subsidize residents by paying \$50 per week per participant and the participants will pay \$65 per week, while non-residents will pay \$135 per week. There will be two weeks of care available prior to the start of the subsidized program, the weeks of June 27th (\$135) and July 5th (\$108). This cost will be paid for by the participants, not the Village or Town.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

AUTHORIZE MAYOR TO SIGN PAYMENT REQUEST # 6 TAP GRANT

Motion by Trustee Roll and seconded by Trustee Koerner to authorize the Mayor to sign Contractor's Application for Payment Request #6, CPL, for the TAP grant in the amount of \$10,543.07.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:								
	5	Yes	0	No	0	Abstain	0	Absent
RESULTS								
	X	PASS				FAIL		

RESOLUTION IN SUPPORT OF INCREASE IN AIM FUNDING

Motion by Trustee Roll and seconded by Trustee Szucs to accept the following resolution and upon approval a copy shall be sent to Governor Kathy Hochul, Senator Majority Leader Andrea Stewart-Cousins, Assembly Speaker Carl Hastie, Senator George Borrello and Assemblyman David DiPietro:

**RESOLUTION
CALLING FOR AN INCREASE IN AIM FUNDING**

Whereas, AIM funding plays a pivotal role in funding essential municipal services such as water, sewer, public works, police, fire and ambulance for cities and villages across New York State and,

Whereas, the State has not increased AIM funding in 13 years and,

Whereas, inflation has eroded AIM funding by roughly 29% over that time period and,

Whereas, the New York State Conference of Mayors and nearly 400 of its members have signed onto a letter to the Governor requesting an inflationary increase of \$210 million in AIM funding and,

Whereas, the Governor’s Executive Budget proposed keeping AIM funding flat and,

Whereas, the New York State Senate and Assembly have included increases of \$210 million and \$150 million, respectively, to AIM funding in their one-house budgets and,

Whereas, an increase in AIM funding would reduce the local tax burden and help revitalize communities across New York, and

Now, therefore, be it resolved that the Village of Arcade Board of Trustees urges Governor Hochul to work with the leaders of the Senate and Assembly and increase AIM funding in the 2022-23 adopted State Budget.

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

FY 2021-22 BUDGET ADJUSTMENTS

Motion by Trustee Rule and seconded by Trustee Koerner, the budget adjustments be approved as presented by the Clerk (attached).

The motion was passed upon the following vote:

VOTE									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner	X	Yes		No		Abstain		Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Ken Rule	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent	
RESULTS	X	PASS					FAIL		

REVIEW BUDGETS: GENERAL, WATER, SEWER AND ELECTRIC

All budgets for the upcoming 2022-2023 fiscal year are balanced. The General Fund budget is \$2,960,098. The Water Department budget is \$874,035. The Sewer Department budget is \$904,420. The Electric Department budget is balanced at \$9,648,990.

The proposed tax rate increase is 1.47%. However, with the recent revaluation completed by the Town, the change in your tax bill may be considerably different.

A water rate increase has been found to be necessary, this is the first increase since 2016. Please note also, that the last sewer rate increase in 2017 and the last electric rate increase was in 2017.

All departments added funds for increased cost of retirement and an allowance for increased fuel costs.

Major purchases this year include a sidewalk plow for the Streets Department, the Electric Department will replace a 2018 pickup truck and a 2009 cargo trailer, and the Sewer Department will replace a 2010 tractor.

Outside of the routine work, projects scheduled for the upcoming year include:

Streets and Parks Department

Constructing a restroom at Sullivan Park (funded in part by a T-Mobile grant), constructing a homerun fence at the Sullivan softball field, constructing (this winter) an ice skating rink near the sled hill at the Village Park, mill and pave Parkview Court, replace the sidewalks on the west side of West St and all the driveway aprons on West St, replace the north section of the Village park driveway, mill and pave sections of the municipal parking lots. The downtown sidewalks will be replaced, and new decorative lighting will be installed.

Water Department

Constructing restrooms at Sullivan Park, inspecting the two reservoirs, continued leak detection, completing a source water protection plan, completing the Town of Freedom water districts

Sewer Department

Digitally mapping the sewer system, updating the West St pump station,

Electric Department

Upgrading the electric work order program, continue make-ready work for broadband providers.

The Village has been active acquiring grants to help fund projects. We received a DOT grant to pay for 80% of the cost of the downtown sidewalk replacement project, a T-Mobile grant to help pay for the construction of a new restroom facility at the Sullivan Park, an Empire State Development (ESD) grant to help pay for part of the new downtown lighting as well as install a wayfinding system, a second ESD grant to develop a Village-wide Strategic Plan for Business Development, a Department of State grant to update the Town and Village Comprehensive Plan and a Genesee Transportation Council grant for a Multi-Use Trail Feasibility Study.

We will be applying for Main Street grant to help pay for downtown building upgrades as well as a grant to help offset the cost of preparing a nomination for a downtown historic district.

We plan to use part of our American Rescue Plan funds to pay for the installation of cameras in the Board room to allow improved internet access to Board meetings and making Wi-Fi available in the downtown area.

AUTHORIZE MAYOR TO SIGN CONTRACT IN-SITE ARCHITECTURE NYS MAIN STREET GRANT

Motion by Trustee Roll and seconded by Trustee Szucs to authorize the Mayor to sign the contract between the VOA and In-Site Architecture for grant writing services for the NY Main Street Target Area grant. The fee is not to exceed \$6,500.

The motion was passed upon the following vote:

VOTE								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Andy Koerner	X	Yes		No		Abstain		Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Ken Rule	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
VOTE TOTAL:	5	Yes	0	No	0	Abstain	0	Absent
RESULTS	X	PASS					FAIL	

PROPOSED AGREEMENT WITH TOWN OF ARCADE (TOA)

Trustee Roll updated the Board regarding the proposed agreement with the TOA splitting the cost of storing historical documents at the Historical Society building at 15 Liberty Street. The Town has agreed to move forward with the proposal.

TRUSTEE KEN RULE

Mayor Schiener presented Trustee Ken Rule with a plaque and thanked him for his 14 years of service, as a Board member, to the Village of Arcade.

REPORTS RECEIVED

The following reports were received, reviewed, and placed on file:

- Tentative Budgets – General, Water, Sewer and Electric

ADJOURN

There being no further business to come before the Board the meeting duly adjourned at 7:50 pm upon motion by Trustee Roll and seconded by Trustee Koerner.

Clerk/Treasurer

3-21-2022 10:42 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00461-BUDGET ADJ BOARD 03/22/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001013							
005 5-8340-100-1000	4/05/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER TRANSMISSION	1,500.00-	102,000.00	4,430.00-	90,770.00	43,756.66
005 5-8320-100-1000	4/05/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER PRODUCTION	1,500.00	27,000.00	2,200.00-	26,300.00	1,254.86
005 5-8340-100-1000	4/05/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER TRANSMISSION	3,000.00-	102,000.00	4,430.00-	90,770.00	43,756.66
005 5-8320-100-1010	4/05/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-OT DEPT: WATER PRODUCTION	3,000.00	25,200.00	5,300.00-	22,900.00	966.16
005 5-8340-100-1000	3/22/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER TRANSMISSION	2,000.00-	102,000.00	4,430.00-	90,770.00	43,756.66
005 5-8320-103-1000	3/22/2022	BUDGET ADJ BOARD LABOR-SANDUSKY WELL DEPT: WATER PRODUCTION	2,000.00	0.00	1,400.00	3,400.00	487.51
005 5-8340-100-1000	3/22/2022	BUDGET ADJ BOARD PERSONNEL SERVICES-REG DEPT: WATER TRANSMISSION	300.00-	102,000.00	4,430.00-	90,770.00	43,756.66
005 5-8320-104-1000	3/22/2022	BUDGET ADJ BOARD LABOR-MUTTON HOLLOW WELL DEPT: WATER PRODUCTION	300.00	0.00	3,700.00	4,000.00	190.19
006 5-8110-400-4110	3/22/2022	BUDGET ADJ BOARD INS-BLDG/EQUIP/LIABILITY/PROP DEPT: SANITATION ADMINISTRATION	1,000.00-	14,450.00	0.00	13,450.00	643.26
006 5-8120-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITARY SEWERS	1,000.00	80,000.00	2,515.00	94,364.00	0.09-
006 5-8110-400-4220	3/22/2022	BUDGET ADJ BOARD CONSULTANTS DEPT: SANITATION ADMINISTRATION	4,000.00-	8,000.00	1,210.00-	2,790.00	477.07
006 5-8120-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITARY SEWERS	4,000.00	80,000.00	2,515.00	94,364.00	0.09-
006 5-8110-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITATION ADMINISTRATION	900.00-	1,000.00	0.00	100.00	0.50

3-21-2022 10:42 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 2

PACKET: 00461-BUDGET ADJ BOARD 03/22/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001013							
006 5-8120-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITARY SEWERS	900.00	80,000.00	2,515.00	94,364.00	0.09-
006 5-9010-800-8000	3/22/2022	BUDGET ADJ BOARD STATE RETIREMENT SYSTEM DEPT: RETIREMENT	5,623.00-	35,225.00	0.00	29,602.00	0.00
006 5-8120-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITARY SEWERS	5,623.00	80,000.00	2,515.00	94,364.00	0.09-
001 5-4540-400-4690	3/22/2022	BUDGET ADJ BOARD MATERIALS/SUPPLIES/MAINT DEPT: AMBULANCE	2,000.00-	12,000.00	1,000.00	11,000.00	1,155.54
001 5-4540-200-2000	3/22/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: AMBULANCE	2,000.00	0.00	0.00	2,000.00	2,823.16-
001 5-9040-800-8001	3/22/2022	BUDGET ADJ BOARD WORKMENS COMP-POLICE DEPT: WORKERS COMP	2,374.00-	24,200.00	0.00	21,826.00	0.53
001 5-9015-800-8000	3/22/2022	BUDGET ADJ BOARD POLICE RETIREMENT DEPT: POLICE RETIREMENT	2,374.00	106,200.00	0.00	108,574.00	14,478.00-
006 5-8120-400-4640	4/05/2022	BUDGET ADJ BOARD PIPE & MANHOLES/PARTS PURCH DEPT: SANITARY SEWERS	326.00-	2,000.00	1,300.00-	374.00	374.00
006 5-8120-200-2000	4/05/2022	BUDGET ADJ BOARD EQUIPMENT DEPT: SANITARY SEWERS PACKET NOTES:	326.00	80,000.00	2,515.00	94,364.00	0.09-
TOTAL IN PACKET--						0.00	

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
001 5-4540-200-2000	EQUIPMENT	2,823.16-

3-21-2022 10:42 AM

BUDGET ADJUSTMENT REGISTER

PAGE: 3

PACKET: 00461-BUDGET ADJ BOARD 03/22/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 001013							
001 5-9015-800-8000		POLICE RETIREMENT	14,478.00-				
006 5-8120-200-2000		EQUIPMENT	0.09-				

TOTAL WARNINGS: 3

*** NO ERRORS ***

*** END OF REPORT ***