

The regular meeting of the Village of Arcade (VOA) Board of Trustees, Wyoming County, New York was held on Tuesday, April 19, 2022, at 7:00 pm there were:

**PRESENT**

Mayor Donna Schiener, Trustee Lisa Byers, Trustee Elwyn Roll, Trustee Eric Szucs, Clerk/Treasurer Jennifer Kraft, Police Chief Matt Krist

**ABSENT**

Trustee Andrew Koerner, Superintendent of Public Works Larry Kilburn, Deputy Clerk/Treasurer Michelle Karpinski.

**ALSO PRESENT**

Jace Drennan, Maya Borer

**PLEDGE OF ALLEGIANCE**

Mayor Schiener opened the meeting with the Pledge of Allegiance.

**APPROVE MINUTES**

Motion by Trustee Szucs and seconded by Trustee Roll, the minutes from the annual meeting and public hearing held on April 5, 2022, be approved as presented by Clerk/Treasurer Kraft.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**ADOPT 2022-2023 FINAL BUDGET**

The following resolution was offered by Trustee Byers and seconded by Trustee Szucs:

**RESOLUTION**

**WHEREAS**, the Village Budget Officers prepared the tentative General, Water, Sewer and Electric funds budgets for the fiscal year (FY) commencing June 1, 2022 and ending May 31, 2023; and

**WHEREAS**, the Board of Trustees have reviewed the tentative budget; and

**WHEREAS**, the said tentative budget included a columned table of comparative information showing expenditures and revenues of the last completed FY, appropriations and revenues to date for the current FY and recommended appropriations and revenues for the ensuing FY, a budget summary showing the proposed amount to be raised by taxes including the proposed tax rate per 1,000 of assessed value, schedule of estimated cash surplus at the end of 2021-2022 fiscal year, schedule of estimated special reserve funds, schedule of salaries and wages, schedule of debt summary, a 5-year vehicle replacement schedule, and a tax exemption report.

**WHEREAS**, the said tentative budget was summarily printed and made available for public inspection; and

**WHEREAS**, the Board of Trustees have met at the time and place specified in the notice of public hearing (April 5, 2022) on the tentative budget and opportunity was given to all present to comment upon the same; and

**WHEREAS**, the Board of Trustees are satisfied that the FY 2022-23 budgets, as proposed, are reasonable, accurate, and adequately represents the revenue and expense projections of each fund.

**NOW, THEREFORE BE IT RESOLVED**, the Board of Trustees hereby adopts the General, Water, Sewer, and Electric funds budgets with the proposed changes offered by the Mayor to the general budget and hereinafter stated in the **ADOPTED** column. (A complete copy of the budget is on file in the Village Clerk’s Office.)

**BE IT FURTHER RESOLVED** that it is the express intent of the Board of Trustees that the above budgets shall be adopted and managed by appropriation accounts.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**USE OF AMERICAN RESCUE PLAN (ARPA) FUNDS RESOLUTION**

The following resolution was offered by Trustee Szucs and seconded by Trustee to authorize the use of the ARPA funds for the following projects:

**RESOLUTION**

**WHEREAS** in August 2021, the Village of Arcade received \$99,127.91 of American Rescue Plan Act of 2021 (“ARPA21”) Coronavirus Local Fiscal Recovery Funds; and

**WHEREAS** year to date, the Village has not spent or committed ARPA21 funds, and

**WHEREAS** it is the recommendation of the Mayor, the Board the Board of Trustees, the Village Treasurer, Superintendent of Public Works that the following items (“Items”) be purchased using available ARPA21 funds:

- Broadband for the Village of Arcade downtown area, \$65-70,000
- Cameras and microphones for the Board room to allow video meetings, when necessary, \$7,100
- Wireless speakers for the downtown area \$15,000,
- With the remaining unspent funds to be used for future projects, in conjunction with the receipt of ARPA funds in 2022, and

**NOW THEREFORE BE IT RESOLVED** that the Village Board of Trustees of the Village of Arcade authorizes the use of up to \$92,100 of currently available ARPA21 funds to finance the purchase of said Items; and

**FURTHER BE IT RESOLVED** that any unspent funds remaining after the purchase of said Items will be returned to the Office of the Village Treasurer.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>	<b>X</b>	<b>PASS</b>				<b>FAIL</b>		

**RESOLUTION – NYMPA ANNUAL MEETING**

The following resolution was offered by Trustee Roll and seconded by Trustee Byers:

**RESOLUTION**

**WHEREAS**, the Board of Trustees of the Village of Arcade, New York, is a municipal member of the New York Municipal Power Agency (NYMPA) and

**WHEREAS**, the annual meeting of NYMPA has been called on May 26, 2022 to be held at the Embassy Suites Syracuse-Destiny USA, 311 Hiawatha Boulevard, West, Syracuse NY, and,

**WHEREAS**, in accordance with the bylaws of NYMPA, each municipal member may cast one vote on each transaction properly brought before this meeting,

**NOW THEREFORE BE IT RESOLVED**, that Superintendent of Public Works Larry Kilburn be and is hereby designated as the accredited delegate of the Village of Arcade, New York.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**AUTHORIZE MAYOR TO SIGN HIGHMARK BLUECROSS BLUESHIELD WNY CONTRACT**

Motion by Trustee Roll and seconded by Trustee Szucs to authorize the Mayor to sign the contract between the Village of Arcade and BlueCross BlueShield of Western New York, with an effective date of June 1, 2022. The new monthly rates are as follows: Single \$529.04, Employee with Child(ren) \$899.37, Employee and Spouse \$1058.08, Family \$1507.76. The deductible remains the same at \$3,000/\$6,000 and all benefits remain the same. The increase in the rates is 4.9%.

The motion was passed upon the following vote:

<b>VOTE</b>									
Mayor Donna Schiener	X	Yes		No		Abstain		Absent	
Trustee Byers	X	Yes		No		Abstain		Absent	
Trustee Andy Koerner		Yes		No		Abstain	X	Absent	
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent	
Trustee Eric Szucs	X	Yes		No		Abstain		Absent	
<b>VOTE TOTAL:</b>									
	4	Yes	0	No	0	Abstain	1	Absent	
<b>RESULTS</b>									
	X	<b>PASS</b>					<b>FAIL</b>		

**CANCELLATION OF DEBT**

Motion by Trustee Roll and seconded by Trustee Szucs to authorize the cancellation of the following debt:

NAME	ACCOUNT NUMBER	AMOUNT	REASON
Christine Garland	10-25500-01-0	\$ 149.39	Past Statute
Ann George	10-13600-25-0	\$ 314.26	Past Statute
Shantel Goodman	16-35400-17	\$ 62.59	Past Statute
Kasondra Heppner	10-10100-10-1	\$ 119.63	Past Statute
Trisha Irwin-Wilson	10-32100-11-0	\$ 361.66	Past Statute
Elizabeth Kaiser	19-13200-10-0	\$ 185.29	Past Statute
		<b>TOTAL</b>	<b>\$ 1,192.82</b>

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**FY 2021-2022 BUDGET AMENDMENT**

Motion by Trustee Byers and seconded by Trustee Roll, the FY 2021-2022 budget be amended as the following funds were received: from NYS Stop DWI for DRE overtime in the amount of \$148.95; from the Federal DOJ in the amount of \$411.60 for a bullet proof vest and a FEMA grant was received for the fire department to purchase hoses in the amount of \$20,889.52. See Attached.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**AUDIT BILLS**

Motion by Trustee Szucs and seconded by Trustee Byers, the Village bills be audited and paid in the amount of \$610,290.47 and that the Clerk be authorized to transfer funds from the money market accounts to the checking accounts to cover such bills.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**UNIVERSITY OF BUFFALO STUDY**

Trustee Szucs informed the Board of a study through the University of Buffalo that will be done this summer in Wyoming County. There will be 20 students reviewing the needs of the County as a whole as well as various communities within the County. The students will meet with the Board to discuss the needs of the Village for future growth and revitalization. They will specifically be looking at tourism for economic development and industry needs. Trustee Szucs felt this would be a great opportunity for the Village as we pursue trail development and creating a more walkable community as well as our strategic business development plan.

**EXECUTIVE SESSION**

Motion by Trustee Roll and seconded by Trustee Byers, the Board enter into executive session to discuss the following topic(s) at 7:35 pm:

- Employment history of a particular employee

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

Motion by Trustee Szucs and seconded by Trustee Roll, the Board exit executive session at 7:55 pm.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**CAMERA/VIDEO/PA EQUIPMENT FOR THE BOARD ROOM AND MAIN STREET**

Chuck Wright discussed the type of equipment that would best serve the board room to allow for video meetings. The Board also discussed PA equipment for Main Street so music and public service announcements could be broadcast on Main Street. Chuck will provide an estimate to the Village for this equipment.

**AUTHORIZE EMPLOYEE VACATION CARRYOVER**

Motion by Trustee Byers and seconded by Trustee Roll to authorize employee Joe Collins to carryover two weeks of unused vacation time to be used within 60 days of his anniversary, July 7, 2022.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**EXECUTIVE SESSION**

Motion by Trustee Szucs and seconded by Trustee Byers, the Board enter into executive session to discuss the following topic(s) at 8:17 pm

- Contract Negotiations

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

Motion by Trustee Szucs and seconded by Trustee Roll, the Board exit executive session at 8:57 pm.

The motion was passed upon the following vote:

<b>VOTE</b>								
Mayor Donna Schiener	X	Yes		No		Abstain		Absent
Trustee Byers	X	Yes		No		Abstain		Absent
Trustee Andy Koerner		Yes		No		Abstain	X	Absent
Trustee Elwyn Roll	X	Yes		No		Abstain		Absent
Trustee Eric Szucs	X	Yes		No		Abstain		Absent
<b>VOTE TOTAL:</b>								
	4	Yes	0	No	0	Abstain	1	Absent
<b>RESULTS</b>								
	X	<b>PASS</b>				<b>FAIL</b>		

**REPORTS RECEIVED**

The following reports were received, reviewed, and placed on file:

- Budget Amendments

**ADJOURN**

There being no further business to come before the Board the meeting duly adjourned at 8:58 pm upon motion by Trustee Byers and seconded by Trustee Roll.

\_\_\_\_\_  
Clerk/Treasurer

4-19-2022 3:48 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 1

PACKET: 00462-BUDG AMENDMENT GRANTS 4/2022

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
-----							
Budget Adj. # 001014							
001 4-4389-0100	4/19/2022	BVP GRANT FEDERAL FED AID: OTHER PUBLIC SAFETY	411.60	0.00	823.20	22,124.32-	1,286.06
001 5-3120-400-4050	4/19/2022	BVP GRANT FEDERAL 1ST AID SUPPLIES &SAFETY EQUIP DEPT: POLICE DEPARTMENT	411.60	2,000.00	823.20	3,234.80	784.02
-----							
Budget Adj. # 001015							
001 4-4389-0100	4/19/2022	BUDG AMEND AFD FEMA FED AID: OTHER PUBLIC SAFETY	20,889.52	0.00	823.20	22,124.32-	1,286.06
001 5-3410-200-2000	4/19/2022	BUDG AMEND AFD FEMA EQUIPMENT DEPT: FIRE DEPARTMENT	20,889.52	9,000.00	0.00	29,889.52	13,877.33-
-----							
Budget Adj. # 001016							
001 4-3089-0120	4/19/2022	DRE GRANT NYS STOP DWI PROGRAM	148.95	0.00	1,160.39	1,309.34-	1,031.54
001 5-3120-100-1210	4/19/2022	DRE GRANT DRE EVALUATIONS- OT DEPT: POLICE DEPARTMENT	148.95	0.00	1,160.39	1,309.34	541.15-
					TOTAL NO. ADJUSTMENTS--REVENUE:	3	21,450.07
					TOTAL NO. ADJUSTMENTS--EXPENSE:	3	21,450.07
						42,900.14	
TOTAL IN PACKET--							

\*\*\* BUDGET DEFICIT WARNINGS \*\*\*

FUND ACCOUNT	NAME	BALANCE
001 5-3120-100-1210	DRE EVALUATIONS- OT	541.15-
001 5-3410-200-2000	EQUIPMENT	13,877.33-

TOTAL WARNINGS: 2

\*\*\* NO ERRORS \*\*\*

\*\*\* END OF REPORT \*\*\*

VENDOR	AMOUNT	VENDOR	AMOUNT
ABBOTT ANSWERING 581 LLC	\$ 151.45	MAIORANA, NICHOLAS/R	\$ 44.15
ACTIVE IT DESIGN, LLC	\$ 3,992.50	NATIONAL FUEL	\$ 247.22
ALTA EQUIPMENT COMPANY	\$ 937.07	NEW HORIZON COMMUNICATIONS COR	\$ 1,034.70
ARCADE HERALD	\$ 10.78	NEW YORK STATE DEFERRED COMPEN	\$ 4,541.33
ARCADE UNITED METHODIST WOMEN	\$ 312.24	NGT CORPORATION	\$ 1,595.00
AUTOMOTIVE ALLEY INC	\$ 2,091.50	NOCO ENERGY CORP	\$ 3,237.46
BUFFALO & PITTSBURGH RAILROAD	\$ 450.00	NYMPA	\$ 467,239.07
C & G ELECTRICAL SUPPLY	\$ 218.45	NYS CHILD SPRT PROCESSING	\$ 500.46
CATERED CREATIONS INC	\$ 6,391.65	NYS INCOME TAX	\$ 5,047.01
CCWWA	\$ 50.00	OFFICE OF STATE COMPTROLLER	\$ 4,263.50
CHARTER COMMUNICATIONS HOLDING	\$ 127.97	PIONEER FORD INC.	\$ 803.36
CINTAS CORPORATION #782	\$ 154.09	PUBLIC SAFETY CENTER INC.	\$ 78.96
CONNOR, FRANCIS S.	\$ 208.00	RICHARD-CIN SIGNS & SAFETY SUP	\$ 155.50
COUNTRY LINE ELECTRICAL DISTRI	\$ 505.00	SECURITY INVESTORS GROUP INC	\$ 919.85
CSEA	\$ 819.75	SELPHS FIRE SERVICE LLC	\$ 99.00
CSEA POLICE UNIT	\$ 226.08	SHARP ELECTRONICS CORPORATION	\$ 99.49
CURR A/C ELECTRIC	\$ 8,272.81	SOUTHERN TIER ELECTRIC SUPPLY	\$ 504.96
CURR A/C SEWER	\$ 167.54	SPENCER'S SPORTING GOODS	\$ 15.00
CURR A/C WATER	\$ 2,143.59	STAPLES CONTRACT & COMMERCIAL,	\$ 865.28
ERIE CO DSS	\$ 50.54	TOMPKINS CARDMEMBER SERVICE	\$ 2,976.58
FLETCH-AIR SYSTEMS, INC.	\$ 714.80	TOTAL MAPPING SOLUTIONS LLC	\$ 960.00
FLUID KINETICS, INC.	\$ 10,063.00	UDIG NY, INC	\$ 16.80
GALLS LLC	\$ 169.46	UNITED UNIFORM CO INC	\$ 106.00
GERNATT ASPHALT PRODUCTS, INC.	\$ 225.50	UPS	\$ 14.88
GOTTOGO ELECTRIC INC	\$ 23,040.00	VILLAGE OF ARCADE	\$ 265.00
GRAINGER	\$ 462.60	WARD & KUTZUBA	\$ 495.00
GRAINGER	\$ 255.80	WASTE MANAGEMENT OF NEW YORK L	\$ 1,387.64
HODGSON RUSS LLP	\$ 32.00	WATERMAN'S GREENHOUSE, LLC	\$ 180.00
IEEP, INC	\$ 20,988.48	WILLEY WELL DRILLING INC	\$ 35.78
IRS - FEDERAL PAYROLL TAX PAYME	\$ 27,089.42	WNYWCC	\$ 50.00
JIM'S EQUIPMENT REPAIR INC	\$ 533.32	WORKPLACE HEALTH SERVICES	\$ 215.00
JOHN SIXT & SON, INC.	\$ 86.73	WYOMING CO DSS	\$ 476.54
L.R. BRASS INC. ARCADE MARKET	\$ 9.28	WYOMING CO DSS	\$ 426.00
LEXISNEXIS RISK DATA MGMT INC	\$ 150.00	ZIMMER AUTO PARTS & SALES INC	\$ 292.55
<b>COLUMN TOTAL</b>	<b>\$ 111,101.40</b>	<b>COLUMN TOTAL</b>	<b>\$ 499,189.07</b>
		<b>GRAND TOTAL</b>	<b>\$ 610,290.47</b>